

## 2018 BCPA Rental Rates

Spaces	PG County		Non PG County		May include:
	For Profit	Non-Profit	For Profit	Non-Profit	
<b>Main Hall</b>					
FACILITY Set up Fee	\$150.00	\$150.00	\$150.00	\$150.00	Flat fee assessed on all events to ready the facility and operations for client use.
Rehearsal	\$125.00	\$50.00	\$160.00	\$75.00	This rate includes the use of work lights only. The Center provides no technical support (e.g. programming, focusing, sound set up or the like). Staffing is limited to a single Facility Manager. At the discretion of the Center, Event may be required to add a supervisor for the lobby @ \$25/hr.
Technical Rehearsal	\$275.00	\$150.00	\$310.00	\$175.00	This rate includes technical staff to be determined on a per event basis and limited to no more than two technicians and a Facility Manager. At the discretion of the Center, an event may be required to add a supervisor for the lobby @ \$25/hr.
Performance	\$350.00	\$200.00	\$425.00	\$225.00	This rate is applied from ninety minutes prior to curtain through thirty minutes after the performance. It includes technical support as above, the Facility Manager and House Manager.
<b>Recital Hall</b>					
FACILITY Set up Fee	\$85.00	\$85.00	\$85.00	\$85.00	Flat fee assessed on all events to ready the facility and operations for client use.
Rehearsal / Concessions / Dressing / Holding	\$90.00	\$25.00	\$125.00	\$30.00	This rate includes use of the fluorescent lights only and no technical support. The Center provides a room supervisor. At the discretion of the Center, Event may be required to add a supervisor for the lobby @ \$25/hr.
Reception set up and reception	\$175.00	\$75.00	\$225.00	\$100.00	May incur additional charges based upon technical needs.
Technical Rehearsal	\$180.00	\$85.00	\$220.00	\$110.00	This rate includes technical staff to be determined on a per event basis and limited to no more than one technician and a facility manager. At the discretion of the Center, an event may be required to add a supervisor for the lobby @ \$25/hr.
Performance	\$275.00	\$150.00	\$310.00	\$175.00	This rate is applied from ninety minutes prior to curtain through thirty minutes after the performance. It includes technical support as above as well as a Facility Manager.
<b>Other Spaces</b>					
Green Room (stand alone)	\$90.00	\$25.00	\$115.00	\$30.00	
Shop	\$90.00	\$25.00	\$115.00	\$30.00	
Lobby (for reception)	\$90.00	\$25.00	\$115.00	\$30.00	plus hourly custodial and clean up time.
<b>Other (based upon Event needs and Center requirements)</b>					
<b>Additional Personnel</b>					
Facility Manager (inc. in perf rafe)	\$50.00			per hour	
Technicians	\$50.00			per hour	
House Manager (inc. in perf rate.)	\$25.00			per hour	
Ushers	\$15.00			per hour	

Security	\$40.00	per hour
Custodian	\$35.00	per hour

<b>Equipment and Misc</b>		
Additional clean-up	\$75.00 - \$250.00	As determined by the Executive Director
Dance Floor	\$250.00	Plus materials
Orchestra Shell	\$200.00	Flat fee
Orchestra Pit	\$500 (1 - 5 sections)	\$1,000 (6 or more sections / includes full pit)
Additional lighting or sound setup and restore time	\$50.00	Hourly, includes programming, refocus, monitor setup and the like.
Table or chair set up and strike	\$25.00	Hourly
Video projection	\$50.00	Flat fee
Rigging	\$50.00	Flat fee
Copies	\$0.25	per copy
Fog machine	\$25.00	Plus materials
Hazer (plus fluid at cost)	\$25.00	Plus materials
Tables	n/c	setup time billed separately
Chairs	n/c	setup time billed separately
Stands	n/c	setup time billed separately
Piano	\$100.00	Flat fee
Piano Tuning	\$150.00	Flat fee
Portable Screen	n/c	setup time billed separately
Portable Audio System	n/c	setup time billed separately
Wireless Microphone / stand	\$75.00	Covers rehearsals and event. Plus deposit as required by Center.
Single microphone / stand	n/c	setup time billed separately
Lecturn	n/c	setup time billed separately
Podium	n/c	setup time billed separately
Follow Spot	\$25.00	Per fixture per event.
Star Curtain	\$250.00	Flat fee
"Limited" Lobby Concession Fee	\$250.00	Flat Fee / All Concessions sales must adhere to CENTER concession guidelines.
Table Cloth and Skirt	\$5.00	Flat fee

**Notes**

- All rentals are based upon a four hour minimum.
- All materials billed at cost plus admin or prep time @\$25/hour.
- Overtime rate (time and a half) will be charged for rentals over nine hours.
- "May include" items and personnel are provided at the discretion of the Center and may vary from event to event.
- At the discretion of the facility manager BCPA Staff will take a 15 minute break for every 4 hours worked and a 1/2 hour or 1 hour meal break for any call over four hours.

## 2018 BCPA Sunday and Holiday Rental Rates

<u>Spaces</u>	PG County		Non PG County		May include:
	For Profit	Non-Profit	For Profit	Non-Profit	
<b>Main Hall</b>					
FACILITY Set up Fee	\$150.00	\$150.00	\$150.00	\$150.00	Flat fee assessed on all events to ready the facility and operations for client use.
Rehearsal	\$125.00	\$50.00	\$160.00	\$75.00	This rate includes the use of work lights only. The Center provides no technical support (e.g. programming, focusing, sound set up or the like). Staffing is limited to a single Facility Manager. At the discretion of the Center, Event may be required to add a supervisor for the lobby @ \$25/hr.
Technical Rehearsal	\$390.00	\$265.00	\$425.00	\$290.00	This rate includes technical staff to be determined on a per event basis and limited to no more than three technicians and a facility manager. At the discretion of the Center, an event may be required to add a supervisor for the lobby @ \$25/hr.
Performance	\$465.00	\$315.00	\$540.00	\$340.00	This rate is applied from ninety minutes prior to curtain through thirty minutes after the performance. It includes technical support as above as well as front of house support to be determined on a per-event basis.
<b>Recital Hall</b>					
FACILITY Set up Fee	\$85.00	\$85.00	\$85.00	\$85.00	Flat fee assessed on all events to ready the facility and operations for client use.
Rehearsal / Concessions / Dressing / Holding	\$90.00	\$25.00	\$125.00	\$30.00	This rate includes use of the flourescent lights only and no technical support. The Center provides a room supervisor. At the discretion of the Center, Event may be required to add a supervisor for the lobby @ \$25/hr.
Reception set up and reception	\$175.00	\$75.00	\$225.00	\$100.00	May incur additional charges based upon technical needs.
Technical Rehearsal	\$295.00	\$200.00	\$335.00	\$225.00	This rate includes technical staff to be determined on a per event basis and limited to no more than one technician and a facility manager. At the discretion of the Center, an event may be required to add a supervisor for the lobby @ \$25/hr.
Performance	\$390.00	\$275.00	\$425.00	\$290.00	This rate is applied from ninety minutes prior to curtain through thirty minutes after the performance. It includes technical support as above as well as front of house support to be determined on a per-event basis.
<b>Other Spaces</b>					
Green Room (stand alone)	\$90.00	\$25.00	\$115.00	\$30.00	
Shop	\$90.00	\$25.00	\$115.00	\$30.00	
Lobby (for reception)	\$90.00	\$25.00	\$115.00	\$30.00	plus hourly custodial and clean up time.
<b>Other (based upon Event needs and Center requirements)</b>					
<b><u>Additional Personnel</u></b>					
Facility Manager (inc. in perf rafe)	\$50.00			per hour	
Technicians	\$50.00			per hour	
House Manager (inc. in perf rate.)	\$25.00			per hour	
Ushers	\$15.00			per hour	

Security	\$40.00	per hour
Custodian	\$35.00	per hour

<b>Equipment and Misc</b>		
Additional clean-up	\$75.00 - \$250.00	As determined by the Executive Director
Dance Floor	\$250.00	Plus materials
Orchestra Shell	\$200.00	Flat fee
Orchestra Pit (per section)	\$500 (1 - 5 sections)	\$1,000 (6 or more sections / includes full pit)
Additional lighting or sound setup and restore time	\$50.00	Hourly, includes programming, refocus, monitor setup and the like.
Table or chair set up and strike	\$25.00	Hourly
Video projection	\$50.00	Flat fee
Rigging	\$50.00	Flat fee
Copies	\$0.25	per copy
Fog machine	\$25.00	Plus materials
Hazer (plus fluid at cost)	\$25.00	Plus materials
Tables	n/c	setup time billed separately
Chairs	n/c	setup time billed separately
Stands	n/c	setup time billed separately
Piano	\$100.00	Flat fee
Piano Tuning	\$150.00	Flat fee
Portable Screen	n/c	setup time billed separately
Portable Audio System	n/c	setup time billed separately
Wireless Microphone / stand	\$75.00	Covers rehearsals and event. Plus deposit as required by Center.
Single microphone / stand	n/c	setup time billed separately
Lecturn	n/c	setup time billed separately
Podium	n/c	setup time billed separately
Follow Spot	\$25.00	Per fixture per event.
Star Curtain	\$250.00	Flat fee
"Limited" Lobby Concession Fee	\$250.00	Flat Fee / All Concessions sales must adhere to CENTER concession guidelines.
Table Cloth and Skirt	\$5.00	Flat fee

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